

ATTENTION

Parents and Students

Bath County is a Study Skills School

To help ensure a successful school year, ALL STUDENTS should have the following supplies. These are “Tools of the Trade” for academic success at Bath County High School.

3-ring binder notebook

Pocket dictionary

Dividers w/tabs

6” ruler

Zipper pouch

Filler paper

2 pencils

Glue stick

1 black or blue pen

Highlighter pen

Hole reinforcements



“Parents cannot leave a better legacy to the world than well-educated children.”

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BATH COUNTY HIGH SCHOOL

464 Charger Lane

Hot Springs, Virginia 24445

540-839-2431

Fax #: 540-839-3290

“The Best Small High School in Virginia”

Dear Students and Parents,

Welcome to Bath County High School! We look forward to a successful new school year and the opportunity to learn and work together. At BCHS, you will find an environment that enables students to act responsibly, think critically, and become productive members of an ever-changing and increasingly complex global society. The faculty and staff are committed to providing a strong instructional program and doing whatever it takes to ensure your success.

Bath County High School will represent five years of a very important part of your early life. It is a place rich with heritage, full of opportunities, and hopefully you will experience many cherished memories. Take pride in your high school! Help to make it a better place by carefully reading this handbook, striving to meet the standards it contains, and becoming involved in the school’s many activities. We hope you will seek to establish close ties with your teachers, counselors, coaches, and administrators as they welcome your involvement at BCHS.

Academic, career and technical education, athletics and extra-curricular activities will help you grow physically, intellectually, socially and emotionally. Achieving this growth requires high expectations and hard work from all members of our school community. We also hope that you will make many friends with your fellow students and that you will respect your fellow classmates for their strengths and talents as well as their differences.

This handbook is designed to be an overview of activities, educational programs, and general policies of Bath County High School. It is not inclusive of all rules and regulations that govern the operation of the school system. A copy of the Bath County School Board Policy Manual is located in the high school’s main office, the high school’s library, the Bath County School Board Office, the Bath County Public Library, and online. Members of the school community are encouraged to refer to the Bath County School Board Policy Manual for detailed descriptions of school board policies and regulations that govern the day-to-day operations of our school.

We trust that you will find your high school a place where people offer strength and support to each other. We value the importance of learning! Strive very hard to contribute to your own learning, respect the rights of others, and seek to uphold the proud traditions of “Charger” graduates. If you do these things, together we will experience a challenging, fulfilling and memorable year at *“the best small high school in Virginia!”*

Sincerely yours,

Mr. Pete Pitard
Principal

Ms. Jackie Stephenson
Assistant Principal



MISSION STATEMENT AND OBJECTIVES



The faculty and staff of Bath County High School believe that each student should be provided with a challenging, supportive and disciplined environment which nurtures the development of social, cultural and educational qualities a productive citizen needs in a changing world. Under the direction of the Bath County School Board, and with the support of the local governing body, the school adheres to the philosophy that all students can learn and should attend school to learn. In keeping with our educational philosophy, and considering the educational ability of each student, the school strives to:

1. Create an environment that addresses the needs of all students.
2. Assist the student, consistent with his or her physical and mental abilities, to develop his or her maximum potential and achieve a positive self-image.
3. Develop student competence in the basic learning skills, fostering communication and problem-solving skills.
4. Provide a variety of learning activities to stimulate divergent thinking.
5. Encourage each student to accept responsibility for, and consequences of his or her actions and behavior in the school and community.
6. Measure student achievement to determine progress.
7. Prepare each student for further education and/or employment.
8. Promote the desire for life-long learning needed to accommodate a rapidly changing culture.
9. Enhance student involvement through co-curricular and extra-curricular activities.

ALL RULES, REGULATIONS OR OTHER STIPULATIONS WITHIN THIS HANDBOOK ARE SUBJECT TO REVISION BASED UPON CHANGES IN STATE OR FEDERAL LAW OR CHANGES AND/OR ADDITIONS TO SCHOOL BOARD POLICY.



ACCEPTABLE COMPUTER SYSTEM USE REGULATIONS

The School Board provides a computer system, including the internet, to promote educational excellence by facilitating resource sharing, innovation and communication. The term computer system includes hardware, software, data, communication lines and devices, terminals, printers, CD-ROM devices, tape drives, servers, mainframe and personal computers, the internet and other internal or external networks.

All use of the Division's computer system must be (1) in support of education and/or research, or (2) for legitimate school business. Use of the computer system is a privilege, not a right. Any communication or material used on the computer system, including electronic mail or other files deleted from a user's account, may be monitored or read by school officials.

The Division Superintendent shall establish administrative procedures, for the School Board's approval, containing the appropriate uses, ethics and protocol for the computer system.

The procedures shall include:

- (1) a prohibition against use by division employees and students of the division's computer equipment and communications services for sending, receiving, viewing or downloading illegal material via the Internet;
- (2) provisions, including the selection and operation of a technology protection measure for the division's computers having Internet access to filter or block Internet access through such computers, that seek to prevent access to
 - (a) child pornography as set out in Va. Code § 18.2-374.1:1 or as defined in 18 U.S.C. § 2256;
 - (b) obscenity as defined by Va. Code § 18.2-372 or 18 U.S.C. § 1460; and

- (c) material that the school division deems to be harmful to juveniles as defined in Va. Code § 18.2-390, material that is harmful to minors as defined in 47 U.S.C.

§ 254(h)(7)(G), and material that is otherwise inappropriate for minors;

- (3) provisions establishing that the technology protection measure is enforced during any use of the Division's computers by minors;
- (4) provisions establishing that the online activities of minors will be monitored;
- (5) provisions designed to educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response;
- (6) provisions designed to prevent unauthorized online access by minors, including "hacking" and other unlawful activities by minors online;
- (7) provisions prohibiting the unauthorized disclosure, use, and dissemination of personal information regarding minors; and
- (8) a component of Internet safety for students that is integrated in the division's instructional program.

Use of the School Division's computer system shall be consistent with the educational or instructional mission or administrative function of the Division as well as the varied instructional needs, learning styles, abilities and developmental levels of students. The Division's computer system is not a public forum.

Each teacher, administrator, student and parent/guardian of each student shall sign the Acceptable Computer System Use Agreement, GAB-E1/IIBEA-E2, before using the Division's computer system. The failure of any student, teacher or administrator to follow the terms of the Agreement, this policy or accompanying regulation may result in loss of computer system

privileges, disciplinary action, and/or appropriate legal action.

The School Board is not responsible for any information that may be lost, damaged or unavailable when using the computer system or for any information retrieved via the Internet. Furthermore, the School Board will not be responsible for any unauthorized charges or fees resulting from access to the computer system.

The school board will review, amend if necessary, and approve this policy every two years.

Adopted: April 5, 2005

Revised: September 5, 2006; June 24, 2010

Legal Refs: 18 U.S.C. §§ 1460, 2256.
47 U.S.C. § 254.

Code of Virginia, 1950, as amended, §§ 18.2-372, 18.2-374.1:1, 18.2-390, 22.1-70.2, and 22.1-78.

Cross Refs.: GCPD Professional Staff
Members: Contract Status and Discipline
GDPD Support Staff Members:
Contract Status and Discipline
JFC Student Conduct
JFC-R Standards of Student
Conduct

ALTERNATIVES TO ANIMAL DISSECTION

BCPS provides alternatives to animal dissection. For more information, please refer to BCPS Policy Manual File: IGAK.

ATHLETES REPEATING PASSED COURSES

Athletes who take a course, which was previously passed, may not count this class toward athletic eligibility based on V.H.S.L. rules.



ATTENDANCE POLICY

See: **State Code, Virginia School Law, Section 22.1-254.** Ages of children required to attend. **State Code, Virginia School Law, Section 22.1-264.** Inducing children to absent themselves from school. **State Code, Virginia School Law, Section 22.1-266.** Principal contacting law enforcement officers to retrieve truant students and transport them to school.

ATTENDANCE REGULATIONS

1. **Regular school attendance** is necessary for students to receive the full benefit of public education. In addition, state compulsory attendance laws mandate school attendance until age eighteen. As such, all parents and students must accept responsibility for regular student attendance in school. When a student is absent from school, parents or guardians should call the school to report the student's absence by 10:00 a.m. When the student returns to school the parent or guardian **must** provide a written note stating the reason for the student's absence. A reasonable effort shall be made to contact a parent/guardian whenever a student is not in school and a parent or guardian has not notified the school.

According to the regulations established by the Virginia Department of Education, a student must be in school at least five and one-half hours per day, excluding the time for lunch. Students will be scheduled for a full school day unless they are enrolled in ICT or work release.

Two Hour Delay & Students with Work Release

On days in which there is a two hour delay you must attend all of your classes. If the class schedule causes a gap in your schedule, you may go to either Guidance office or the Computer Resource Lab. Individual situations may be discussed with the principal. Any absences from these classes will be marked as unexcused.

2. **Students may accrue no more than 5 unexcused absences per semester when accompanied by a valid parent note.** Any student accumulating more than 5 unexcused absences from school or from a class during a semester will need to provide verification for the following reasons: **(Notes not turned in within 2 school days are considered late and unexcused.)*

1. Personal illness (**medical documentation required**).
2. Doctor/ dentist appointment (**medical documentation required**).
3. Appointment with lawyer or court official (**official documentation required**).
4. Death or serious illness in the immediate family.
5. College visitation (Seniors and on special occasions, Juniors; 2 days only).
6. School-sponsored event or field trip.
7. Any other pre-approved absence of two or more days i.e. to accompany parent/ guardian on a special occasion or unusual travel opportunity outside of the county.

Unexcused Absences:

1. **Any absence from school not listed above is considered an unexcused absence even if the student presents a written note from their parent or guardian.**
2. Out of school suspension, skipping class or school, or no note from parent or guardian within two school days are unexcused absences.
3. Three tardies to school/class may result in one day's unexcused absence for that class. Three tardies may be "earned back" only with teacher permission, by attending Thursday Evening Extended School from 5:00 – 9:00 p.m.
4. Missing more than 15 minutes from a class either by arriving late or leaving early will count as an absence for that class.
5. A student may 'earn back' two days of absence per semester by staying for Thursday Evening Extended School from 5:00 – 9:00 p.m. One

evening equals one day of absence.

NOTE: Any student accumulating more than five unexcused absences from school or from a class during a semester and who has achieved a passing grade will receive a maximum grade of 69 for that semester. (Exemptions to this policy see Excused Absences #1-7, previous page.)

Appeal Process

Students are responsible for maintaining their attendance records for school in each class. Discrepancies concerning attendance may be appealed to the school administrators.

I. **For the purpose of "Perfect Attendance"**, a student must be in attendance all day for every day of the school year, unless the absence is due to a school-sponsored activity.

II. **Parent/Guardian Notification.** In accordance with Bath County School Board Policy, attendance letters will be sent home to parents or guardians notifying them when a student has been absent (Excused or unexcused) a total of five and ten days during the entire school year. Upon accumulation of fifteen days of school absences (excused or unexcused), the principal will send a summary of absences and reasons given for the absences to the Superintendent of Schools. Juvenile court officials will be notified of excessive student absences; court intervention will be sought after other strategies have proven ineffective.

III. **Late Arrivals – Early Dismissals**

- Students arriving late or leaving school early must provide a note to the office personnel from a parent or guardian. The note needs to include a phone number where the person writing the note may be reached. Early dismissals may be verified before a student is allowed to leave school.
- Students signed out are expected to leave school property immediately.
- Three unexcused tardies to school or class will result in Thursday Evening Extended School or other appropriate consequences if tardies become excessive. Excessive tardies and

absences affect educational objectives and can lead to failure and may result in suspension of driving privileges or suspension from school.

- Students dismissed for the remainder of the school day due to illness may not return to participate in extra-curricular activities.
- Office personnel must call the parent or guardian of a student who is sick to receive permission for early dismissal from school.
- In order for an athlete to practice or participate in a contest he/she must be present in school for at least 4 class periods. This rule can be waived for pre-approved or pre-arranged appointments.
- **Report for Suspension of Driver's License - In addition to any other actions taken pursuant to this policy, if a student who is under 18 years of age has 10 or more unexcused absences from school on consecutive school days, the principal may notify the juvenile and domestic relations court, which may take action to suspend the student's driver's license.**
- **Because BCHS is a closed campus school, students may not leave the school during lunchtime.**
- **Parents may not call school to have students released during lunchtime.** (see Closed Campus policy)

IV. **Make-up Work Due To Absences**

Make-up work should be assigned for all absences. **Students are responsible for checking the posted homework assignment calendar in the classroom and contacting the teacher about this on the day they return to class. Students are allowed two days to make up work for each day absent.** For absences of more than one day, students will be given an extra day (up to a maximum of five days) to complete make-up work for each additional day of absence. **Work turned in after that time will not be accepted or graded for credit.** The building administrator may make exceptions for extenuating circumstances and written notification

will be sent to all relevant instructors. Students absent from school and missing a pre-assigned test are required to take the test upon their return to class.

Students who are tardy to school are responsible for the work missed, and homework will be due the next school day. **Getting the assignment and completing it is the student's responsibility.**

Students who have missed **at least 2 consecutive days**, may request assignments from the Guidance office. The parent must call the Guidance office before 9:00 A.M. on the third day and be sure to pick assignments up that afternoon.

Make-up assignments for work missed due to excused absences will be accepted with no penalty as long as the student complies with the conditions stated in the previous paragraph. **However, assignments missed due to suspension, skipping class, or any unexcused absence (with the exception of the 5 day rule) may not be made up. A zero grade must be recorded for each of those assignments and averaged into the student's overall grade.**

V. **Pre-Approved Absences**

Even though our main objective is daily attendance at school, BCHS recognizes that due to work situations and other special circumstances (i.e.: family emergencies, vacations, etc.), it is occasionally necessary for students to plan to miss school.

It is **required** that students who will miss more than two days come to the main office and obtain a Pre-Approved Absence form. The student is responsible to obtain teacher approval and assignments and return the form to the office for administrative approval. Assignments are due on the **first day back to school.** Absences for these events will only be excused when assignments are turned in on time.

At the discretion of the sponsor/coach, students attending field trips longer than

one day may be required to follow the Pre-Approved Absence policy.

AVAILABILITY OF SCHOOL DIVISION POLICIES

Current copies of policies listed in Va. Code §22.1-253.13:7 are available on the Bath County Public Schools' Website. Printed copies are kept in the principal's office, the Bath County High School Library.



BUS DISCIPLINE

Bus drivers have ultimate authority on operating their bus. All drivers' rules and expectations are based on the premise that "no child will stop me from driving a safe bus and no child will stop the other passengers from having a safe and pleasant trip." Individual bus drivers will make seating assignments as they see fit and as the need arises.

Rules (Virginia Code 22.1-78)

1. Follow directions of the driver the first time given.
2. Keep hands, arms, legs, and objects to yourself.
3. Stay in your seat with feet on the floor while the bus is in motion.
4. Keep all parts of the body inside the bus at all times.
5. Large, dangerous or unnecessary objects are not to be brought on the bus.
6. Smoking, chewing and profanity are not allowed.
7. Eating and drinking on the bus is not permitted.
8. In case of damage to the bus by students, the parents or guardians of such pupils will be held responsible for the damage.
9. Failure to abide by bus rules will result in a disciplinary referral, which may include a suspension from the bus and/or suspension from school.
10. Throwing items out the windows will result in suspension from school and may result in referral to the proper legal authorities.

BUS PASSES

If a student wishes to go home with another student, **both students must bring permission slips from home** stating that such action is permissible with **both sets of parents**. **Notes should contain name and phone number of parent/guardian granting such permission.** Passes to ride another bus or to get off at a stop other than the student's designated stop must be obtained from the office. Any student who does not obtain the pass will be denied permission to ride another bus, nor will he/she be allowed to get off the bus at any stop other than his/her own stop. If it is necessary for a student to ride another bus periodically throughout the year, parents should write "for the year" on the initial request and contact the assistant principal prior to the request.



CAFETERIA

Cafeteria services are available to all students for breakfast and lunch. Breakfast will be served daily from 8:00 to 8:25 a.m. Lunch will be served daily in thirty-minute blocks. Menus will be published on a monthly basis. **No food is to be taken from the cafeteria.** The BCHS cafeteria service is federally subsidized. Students may apply for free or reduced breakfast and lunch in the main office. All federal guidelines required for the free and reduced meal program will be enforced.

- Meals may be paid for on a daily, weekly or monthly plan. Students may pay for the week on Monday morning during breakfast.
- On days that school is delayed one or two hours, breakfast will not be served.
- Prices for breakfast and lunch will be announced at the beginning of the school year.
- Students are expected to use good manners and exhibit commendable behavior.
- **Students must remain in the cafeteria during lunchtime.**

CAFETERIA COLLECTION PROCEDURES

Our system for collecting breakfast/lunch monies is computerized and is set up to allow for prepayment for the meals. Parents may choose to pay by the week, month, or more if so desired. As the student eats his/her meal the amount for said meal and any ala carte items are deducted from his account.

If a child's charges exceed the balance in his/her account, the cafeteria manager will contact the parent to let them know how much the child owes for meals and a la carte items he has been served.

Thank you for keeping money in your child's account to avoid charging of meals.

CARD PLAY

Card play is not permitted at BCHS. Exceptions can be made by teachers when cards are used by teachers for instructional purposes.

CELL PHONE RULES



The use of cell phones on campus is allowed **only before and after** school. Cell phone must remain off. This includes during lunch. Students who need to make calls should get permission and use the office phone. Parents who need to contact their student should call the main school number, 540-839-2431 to leave messages. Camera phone use is not allowed. No camera use on campus is ever permitted without prior approval. This is a violation of privacy rules.

See Digital Communication Device Policy on Page 43 .

CLASSROOM BEHAVIORAL EXPECTATIONS

It is the responsibility of parents and the school to instill positive behavioral conduct and citizenship skills. The administration, faculty and staff of Bath County High School will endeavor to provide a safe and comfortable environment, which fosters learning, positive behavior conduct, and citizenship skills.

Classroom behavioral expectations are provided for students on the first day of school. Behavioral standards for **all** classrooms are as follows:

- Respect administration, faculty and staff and substitutes.
- Respect the learning environment (do not be disruptive, etc.)
- Be in the classroom on time and be dismissed by the teacher.
- Be prepared for class by bringing books, materials and assignments.
- Follow directions the first time they are given.
- Keep hands, feet and objects to yourself.
- Touch and operate tools or equipment only with teacher's permission.
- Return equipment to the proper location after using it.
- Place all trash in proper containers.

CLASS MEETINGS

1. Class sponsors have a planned monthly meeting.
2. Students must **pay class dues** in order to be involved in class activities including the junior/senior prom.
3. Students are encouraged to participate in various fundraisers to help defray class expenses.

CLOSED CAMPUS/LUNCH POLICY

We are a closed campus, and **students are not allowed to leave the school premises for any reason**, including buying lunch or food.

In addition, **outside food is not to be purchased and brought to school to be delivered to the student during lunch.** Students are allowed to bring their own lunch with them to school. Parents are not allowed to call school and dismiss students to go off campus for lunch.

CLUBS

Bath County High School sponsors the

following clubs:

Academic Bowl	Skills USA
Beta	Radio Club
Co-ed Hi-Y	FBLA
TSA	FCCLA
VICA	FCA
Yearbook	4-H
Hospitality	
Foreign Culture Club	
Student Government Association	

1. All students are limited in membership to two clubs excluding co-curricular clubs.
2. Club meetings will be held once each month or as needed.
3. All students are urged to participate in at least one club activity.
4. The sponsor must approve all club activity requests prior to presentation to the principal.
5. Dues must be paid by October 1 of each school year to be a member.

DANCE POLICY



1. **Students may not invite a guest from other high schools without special permission of the principal.** Guests must be signed up prior to 1:00 p.m. on the Friday preceding the dance. Students who graduated prior to 2008 may not attend school dances without special permission of the principal.
2. Elementary students, dropouts, students suspended or students with excessive absences and/or discipline referrals may not attend any school-sponsored dance.
3. Students must escort their guests through the admission gate and be responsible for their behavior. Students who sign in guests must leave the dance when their guests leave.
4. The doors will not open until the scheduled start of the dance. **Students should not arrive early.** All dances will terminate at the announced time.
5. Any student who leaves the dance will not be readmitted.
6. After leaving the dance, the students must leave the school grounds.
7. Students are not permitted to sit in parked vehicles.
8. Students should arrange rides so that they leave the school grounds immediately after the dance ends.
9. The sponsor, principal, or teacher

shall have the privilege of refusing entrance to any student or guest whose appearance or behavior is questionable. Eighth grade students are permitted to attend "Charger Express" after game dances and Homecoming.

10. Proper behavior is expected at dances and is at the discretion of the dance chaperones and school administration. This includes actions while dancing as well as when not dancing. Excessive PDA will not be permitted. Students not behaving appropriately may be asked to leave.

11. Students are reminded that movements and dance styles seen in no-school settings, such as the entertainment industry, are not always appropriate for high school dances. Therefore, dancing must be face-to-face, with no grinding or straddling of one's dance partner. Students will be warned once; those students or guests who do not follow the BCHS guidelines, or whose behavior is inappropriate at the dance, will be asked to leave and parents will be called. If a student is asked to leave a dance, that student will not be permitted to attend the next dance sponsored by BCHS.

Junior/Senior Prom

In addition to the Dance Policy, the following rules govern the Junior/Senior Prom:

- The junior class officers will be responsible for providing the principal with a list of students and their guests attending the prom two weeks before the date of the prom. The principal will issue an approved list of those attending the prom.
- All BCHS students must have their **dues paid before** being placed on the attendance list. No dues will be refunded.
- Guests over the age of 21 will require special approval by the administration.
- Students and their guests who leave the prom area **will not be readmitted.** They must leave the grounds immediately.
- 8th grade students are not permitted at the Junior/Senior Prom.



DRESS CODE

A student's dress and appearance shall not be such that it causes disruption, distracts others from the educational process or creates a health or safety problem. Students must comply with specific building dress regulations of which students will be given prior notice.

The dress code is a changing document. Such changes may be made at any time during the school year. Discretion may be used to determine appropriate attire for the classroom by the administration. Students and parents will be notified of any changes through the newsletter, a letter home, or through the student bulletin.

The administration maintains the right to demand that clothing be appropriate and not distract from the educational environment. Students should consider school as a place of business where they are learning both academic and social skills. Therefore, they are expected to wear attire appropriate for business/school day activities. The following are specific regulations governing this area:

- Hats, headgear, and sunglasses will not be worn **or carried** inside the school building between the hours of 8:00 a.m. and 3:20 p.m., including the Mertz Center classes. Hooded sweatshirts are acceptable. However, hoods may not be worn in the building during the school day.
- All shorts, dresses, skirts, etc. must fit appropriately. These items of clothing must be long enough to touch the **width** of a dollar bill when placed at the top of a student's kneecap even when worn with leggings.
- All appropriate undergarments must be worn and completely covered at all times. **Undergarments should not be visible through shirts or tops.**
- Shirts/blouses altered or enlarged at the waist, neck, or under arms are not appropriate attire. Shirts/blouses must fit appropriately, with shoulder straps at least 1" wide, and be able to be tucked in at the waist. Excessive cleavage is not permitted. The **midriff must be covered at all times.**
- Shoes must be worn at all times, and those designed to be tied,

should be tied.

- Lewd or suggestive clothing may not be worn. Clothing or jewelry that advertises, glorifies, or symbolizes any illegal substance including tobacco and/or alcohol products should not be worn. Also, confederate logo shirts will not be permitted.
- Jeans/Pants must have no holes, rips, or tears above the knee. Pants must be worn around the waist as designed with belts. Sagging pants and shorts hanging on hips are forbidden. Any pants worn low enough to expose boxers or underwear, even when covered with a shirt, are unacceptable and will need to be changed.

CONSEQUENCES: Students found in non-compliance with any portion of the dress code will be removed from the classroom, resulting in an unexcused absence, until a solution is found. Refusal to change or modify clothing in violation of this policy will result in disciplinary consequences. The administration reserves the right to modify the dress code as trends change or circumstances warrant with notification to students and parents.

DUAL ENROLLMENT/ADVANCED PLACEMENT/SPECIAL PROGRAMS

Students have the opportunity to take advantage of the availability of dual enrollment, advanced placement classes, and Academic Year Governor's School Programs. Contact the Guidance Counselor for the qualifications and fees for enrolling in such classes and programs. Financial assistance to low-income and needy students is available for advanced placement and International Baccalaureate examinations. (VSBA Policy IGBI; Va. Code § 22.1-253.13:1.D.9)

EXAMINATION AND EXEMPTION POLICY



1. Successful passing of Standards of Learning Test in subject area.
2. Teacher discretion if student achieves a 90% in class, other exemptions need to be discussed with principal.

Students not meeting the criteria above may not be exempted from examinations.

Students qualifying for an exam exemption have the option of taking the exam for grade improvement. Teachers may elect to require students who meet exemption qualifications to take an exam.

Students who enroll after the mid-term or after the beginning of second term are subject to the provisions of the examination exemption policy and must comply with these standards.



EXTRA-CURRICULAR ACTIVITIES

BCHS offers extra-curricular opportunities in athletics, academics, and career choices. Students are encouraged to participate in or support these activities. Participation and attendance at extra-curricular activities is a privilege. **Appropriate conduct, academic effort, and positive attitudes are prerequisites for participation in any co-curricular or extra-curricular activity, including athletics. Any student assigned to after school detention or absent for 4 periods or more cannot participate in any extra-curricular activities on that day (including games).**

No student is allowed in the high school before 8:00 a.m. and after 3:30 p.m. without direct supervision by administrator, coach, or teacher!

FIRE DRILLS

There shall be a fire drill at least every week during the first month of school. During the remainder of the school session, fire drills shall be held at least monthly. Included will be one Tornado Drill, Evacuation Drill, and an Intruder Alert Drill during the year.



FLOWER ARRANGEMENTS, BALLOONS, & OTHER DELIVERIES

Flowers and other items are often sent to school by well-meaning individuals. The recipients of these items will be told of deliveries during their lunch period. Items may be picked up at the end of the day in the main office. It will become the responsibility of the student to arrange to get items home since it is not permissible to carry them on the school bus.

GENERAL ACADEMIC INFORMATION

1. Students will be assigned up to **seven** credit courses per year.
2. Only one required English course may be taken **during any one academic year.** Seniors may be exempted from this with the principal's approval.
3. Students failing a required course are encouraged to repeat it as soon as the schedule allows.
4. Courses must be taken in proper sequence (PE 8, PE 9, etc.).
5. Students will be given an opportunity to register for classes during the spring of each year. Students may request schedule changes at any time during the scheduling process. Requests for schedule changes after the first three weeks will not be made.
6. BCHS does not offer summer school. Prior approval by the principal is required if you wish to attend summer school programs in neighboring counties.
7. Seniors will be allowed to participate in the graduation exercises only if all local and state diploma requirements have been met.
8. Class rank is determined by averaging semester numerical averages in courses taken.

GRADE LEVEL CLASSIFICATION

Students must successfully complete 15 units of credit in order to be classified as a senior; 10 units for juniors, 5 units for sophomores. Eighth graders must have successfully completed 5 courses to be considered a ninth grader. The 5 courses must include English 8, Math, Geography, Physical Science, and one elective.

GRADING SYSTEM / GRADE POINT AVERAGE

The following system of grading is in effect at Bath County High School:

A = 100-94	Superior
B = 93-86	Above Average
C = 85-78	Average
D = 77-70	Passing
F = 69 & Below	Failing
I =	Incomplete



An increase of seven numerical points will be awarded for successful completion of any

advanced placement course, dual enrollment course, or any class in Governor's School transferable to a four-year college. **Only semester grades will be used to compute grade point averages. Grade point average will be determined on an annual basis.**

Each teacher will develop a grading system appropriate for his/her class that will be equivalent to the grading scale. Approximately 75% of each grading period will be based on homework, projects, quizzes, tests, class participation, etc. Approximately 25% will be determined by achievement on comprehensive chapter, unit or nine-week tests. Semester and final examinations will be given in all classes. Exams will count for 20% of the semester grade.

GUIDANCE

The counseling program at Bath County High School assists students in the development of academic, career and personal/social areas through the guidance curriculum; individual student planning and counseling and responsive services. The guidance curriculum focuses on teaching students competencies in areas such as study skills, communication, problem-solving, conflict resolution, responsibility and career development through individual, small group and classroom instruction. Counselors may assist students in resolving personal and social issues that impact upon their educational performance through short-term individual counseling.

A positive relationship between school and home helps to aide in the academic, social and emotional growth of children. Counselors invite parents to meet with them concerning their child. Parental permission is required for students to participate in either individual counseling (when more than three sessions) or in small group multi-session counseling which focuses on specific concerns. The exception is in cases of crisis intervention or when parents/guardians cannot be reached after documented efforts.

Parents may review the materials which are used in the school counseling program by contacting the high school counseling office. Parents/guardians must notify the school in writing if they do not want their child to participate in the personal/social guidance

curriculum.

HOMELESS STUDENTS

Homeless students have the right to a free and public education. Such students have the right to receive services provided by schools, family shelters, and soup kitchens. (VSBA Policy JECA)



HOMEWORK

Homework is a means of strengthening skills and understanding, and is meaningful to the objectives being taught. Homework is assigned for pupils to meet individual learning styles and needs.

Homework is given with as much lead-time as possible in order to reduce conflicts with extracurricular activities and other teacher/subject assignments. Teachers will coordinate major assignments with other teachers whenever possible. Homework assignments will be given on a weekly schedule and **that schedule posted in the classroom. Students who are absent are responsible for checking that schedule and making up work as required.** *High school pupils should expect to receive up to one and one-half hours per week for academic courses.* College preparatory classes may expect to exceed these guidelines. All homework will be checked and returned to the pupils; in addition, quizzes or guided questioning may be used frequently to determine the validity of the homework and student progress. If a parent becomes concerned about excessive homework, he/she should first contact the subject teacher, then the assistant principal, and then the principal.

HONOR ROLL MONOGRAMS

An honor roll containing the names of all students who earn "A" or "B" honor roll status will be published at the end of each marking period (45 days). The "**BCHS Academic Letter**" will be awarded to students who achieve "A" honor roll status any two of the four 9-week grading periods.

Those students who achieve "B" honor roll status three of the four 9-week grading periods during the year will also receive a letter. Students receive a monogram letter the first year and a bar thereafter.

INSURANCE (SCHOOL RELATED ACCIDENTS)

Student activities/accident insurance is available to all students and is provided by Bath County Public Schools at no cost to students. This insurance will cover school related accidents only and treatment must begin within 90 days from the date of the accident. Information will be distributed to each student on the first day of school or on "Back to School Night". This coverage is secondary to any other coverage the family may have and will pay only eligible medical expenses not payable by other sources of coverage.

In the event of an accident,

- notify the school office immediately
- claim forms are available in the school office; and school personnel will complete Part I
- parent/guardian must complete Part II of the claim form
- parent/guardian must mail the claim for to Maksin Management Corporation along with any unpaid itemized invoices and any corresponding Explanation of Benefits (EOB)

After submission of invoices to Maksin Management Corporation, the parent/guardian is responsible for unpaid invoices not covered by their primary and secondary insurance (Maksin Management Corporation)

LIBRARY



The library is open throughout the day for students and teachers. It contains such resources as books, magazines, transparencies, disc and tape recordings, audio-visual equipment, newspapers, computers and reference materials.

The library is an extension of classes where students and teachers may find material to supplement classroom work, as well as a place to read and explore new interests. For students who need a quiet place to study or read in the morning, **the library will be open at 8:15.**

Students may **check out** books for a period of **two weeks**; and if necessary, renew them for

an additional two weeks. Students may use the Internet for research **after meeting the Bath County School Board Internet policy.**

Students are responsible for paying all fines before final grades are released.

LIMITED ENGLISH PROFICIENT STUDENTS

Bath County High School provides a Limited English Proficient (LEP) program for students. For more information on this program, please contact the Guidance Department.



LOCKERS

Individual lockers will be assigned by the school administrator. They are to be used to store personal items, books, and coats. **The school or school system is not responsible for any items stolen from lockers and encourages students to keep lockers locked..** Lockers are the property of Bath County Public Schools and may be searched for "just cause". **No indecent materials will be allowed inside students' lockers. No displays of any kind will be allowed on the outside of the locker (Birthday greetings, balloons, etc).** Students are responsible for maintaining proper care of their lockers. **Damage to the lockers or defacing lockers and broken locks will be charged to the student. A \$25.00 painting fee will be assessed for defaced lockers.**

LOST AND FOUND

Found and unclaimed property will be displayed in the main office. Valuable items should be turned in to the Main Office. Items not picked up promptly may be disposed of appropriately.

MEDICATION POLICY

Prescription Medications

Bath County Public School personnel may give prescription medication to students only with a physician's written order **and** written permission from the student's parent or guardian. Such medicine must be in the original container and delivered to the school designee by the parent/guardian of the student.

Non-Prescription Medications

Bath County Public School personnel may give nonprescription medication to students only

with the written permission of the parent or guardian. Such permission shall include the name of the medication, the required dosage of the medication, and the time the medicine is to be given. Such medicine must be in the original container and delivered to personnel in the main office upon arrival to school. Office personnel will give approval for the medication to be carried. The student will receive an authorized note to carry with them for the day.

Self-Administration of Medication

Self-administration of non-prescription medication with the exception of asthma medication as discussed below, is permitted for students in grades eight through twelve if:

- written parental permission for self-administration of specific non-prescription medication is on file with the school;
- the non-prescription medication is in the original container and appropriately labeled with the manufacturer's directions;
- the student's name is affixed to the container; and
- the student possesses only the amount of non-prescription medicine needed for one school day/activity.
- Students may carry non-prescription medications to school on a bus or in a vehicle. Upon arrival to school the student must report immediately to the main office.

Sharing, borrowing, distributing, manufacturing or selling any medication is prohibited. Permission to self-administer non-prescription medication may be revoked if the student violates this policy and the student may be subject to disciplinary action in accordance with the Standards of Student Conduct.

Self-Administration of Asthma Medication

Students with a diagnosis of asthma are permitted to possess and self-administer inhaled asthma medications in accordance with this policy during the school day, at school-sponsored activities, or while on a school bus or other school property. In order for a student to possess and self-administer asthma medication, the following conditions must be met:

- written parental consent that the student may self-administer inhaled

asthma medications must be on file with the school;

- written notice from the student's primary care provider must be on file with the school, indicating the identity of the student, stating the diagnosis of asthma and approving self-administration of inhaled asthma medications that have been prescribed for the student; specifying the name and dosage of the medication, the frequency in which it is to be administered and the circumstances which may warrant its use; and attesting to the student's demonstrated ability to safely and effectively self-administer the medication;
- an individualized health care plan must be prepared, including emergency procedures for any life-threatening conditions; and information regarding the health condition of the student may be disclosed to school board employees in accordance with state and federal law governing the disclosure of information contained in student scholastic records.

Permission granted to a student to possess and self-administer asthma medications will be effective for a period of one school year, and must be renewed annually. However, a student's right to possess and self-administer inhaled asthma medication may be limited or revoked after appropriate school personnel consult with the student's parents.

Medication Forms

A form called Authorization/Parent Consent for Administering Medication has been included in this handbook for your convenience. These forms have also been distributed to local medical doctors.

Adopted

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- Legal Ref.: State Code, Virginia School Law, as amended, section 22.1-78
State Code, Virginia School Law section 22.1-279.3
Cross Ref.: JFC-R Standards of Student Conduct

MEDICATIONS AND/OR EMERGENCY MEDICAL CARE



Students in need of medical assistance will be referred to Bath County Community Hospital.

Students who are ill need to check out with parental and administrative approval. All efforts will be made to contact parents should “checking out” be necessary. The Bath County health nurse makes visits as needed. **Because the high school does not have a full-time school nurse in the building everyday, administration of medication during school hours is discouraged.** Recognizing that this is not always possible, guidelines have been established for administration of prescribed medication during the school day. School employees do not make medical diagnosis or prescribe any medication. A non-medically trained person will give medication in the absence of the school nurse. It is our intent to ensure that students have the opportunity to attend class while requiring medication and that we are not in violation of our substance abuse policy. Please refer to page 30 for more information.

MINUTE OF SILENCE

Effective July 1, 2000, schools are required to open the school day with a minute of silence. The Code of Virginia, 22.1-203 states:

In order that the right of every pupil to the free exercise of religion be guaranteed within the schools and that the freedom of each individual pupil be subject to the least possible pressure from the Commonwealth either to engage in, or to refrain from, religious observation on school grounds, the school board of each division shall establish the daily observance of one minute of silence in each classroom of the division.

During such one-minute period of silence, the teacher responsible for each classroom shall take care that all pupils remain seated and silent and make no distracting display to the end that each pupil may, in the exercise of his/her individual choice, meditate, pray, or engage in any other silent activity which does not interfere with, distract, or impede other pupils in the like exercise of individual choice.

The principal or his/her designee will signal the observance of a minute of silence each morning with the following announcement: *“As we begin another day, let us pause for a moment of silence.”*



MONEY ACCOUNTABILITY

All money collected from students for fundraisers, dues, or other activities must be turned in by 12:00 noon. Students turning in money will sign an “accountability” form from the classroom teacher. **Checks that are returned to BCHS for insufficient funds will be assessed a \$50.00 service fee.**

NON-DISCRIMINATION POLICY

Bath County Public Schools does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The following persons have been designated to handle inquiries regarding the non-discrimination policies:

Sue Hirsh, Superintendent
Paul Lancaster, Director, Technology &
Administrative Services

Correspondence may be addressed to the individuals and sent to P.O. Box 67, Warm Springs, VA 24484. Alternately, they may be reached by telephone at 540-839-2722

PARENTAL RESPONSIBILITY & INVOLVEMENT REQUIREMENTS

Each parent of a student enrolled in a public school has a duty to assist the school in enforcing the standards of student conduct and compulsory school attendance in order that education may be conducted in an atmosphere free of disruption and threat to persons or property, and supportive of individual rights.

POLICY ON SCHOOL ACTIVITIES, GAMES, AND PRACTICES ON DAYS WHEN SCHOOL IS CANCELLED

There are days during the school year when it is determined that it is too dangerous for students to attend school. Weather (snow, bitter cold, icy roads, floods, etc.) or other phenomena may cause these situations. Whenever the Superintendent makes a determination that it is not wise for students to attend school, all activities involving students are cancelled for that day. All activities include, but are not limited to, athletic contests and practices, musical performances and practices, drama performances and practices, field trips, club

meetings, fundraising activities, and publication workshops. There are to be no "voluntary", "optional", or "captain's" practices.

Obviously, weather conditions may change from early morning when decisions about school have to be made, to the afternoon when most school activities are customarily held. If weather conditions have changed significantly, permission may be requested from the Superintendent by the principals on a case-by-case basis to allow some activities to be reinstated, including weekend activities. Unless the Superintendent grants permission, all student activities are to remain cancelled for the day. There may also be days when the schools are closed early, or when the activity buses are cancelled due to deteriorating weather conditions, etc. On such days all student activities are likewise cancelled.

PUBLIC DISPLAY OF AFFECTION

As BCHS encourages moral character, we believe that students should be aware of the image reflected from publicly displaying affection. Students may hold hands on campus, but further displays of affection, like kissing and/or excessive hugging, will not be allowed and will be subject to disciplinary action.

RELEASE OF STUDENT RECORDS TO ARMED FORCES RECRUITERS AND EDUCATIONAL INSTITUTIONS

BCHS will release the names, addresses and telephone numbers of students to all military recruiters or institutions of higher education that request them unless the parent specifically requests that this information not be released.

SCHEDULING PROCESS

Counselors will have group and individual conferences with each Bath County High School and rising eighth grade student. The conclusion of the conferences will occur when final choices of course selections are made and prioritized, including alternate choices for electives. The school reserves the right to

assign students to their alternate choice of scheduling if conflicts occur. Higher-grade level students will be given selection priority should conflicts occur.

Counselors will explore courses needed for graduation, post-secondary admission, employment, Advanced Studies Diploma and requirements for NCAA athletic eligibility at Division I colleges. Academic progress in the past, aptitudes, interests and plans after graduation will also be discussed. **Placement in particular classes will be carefully determined by past performance, consideration of current teachers' recommendations, successful completion of prerequisites and in some cases diagnostic test results.**

In selecting subjects, the students should recognize the fact that employment and post-secondary admission opportunities are highly competitive. The quality of the subjects studied and the quality of academic performance will be crucial factors in decisions made by employers and college admissions personnel. Therefore, it will be an advantage for students to select subjects which will present a challenge and which will serve as a recommendation for them.

Students will take their completed schedule choice sheets home for parent consultation and signature and return signed sheets to their counselor. **Those with signed class registration forms will have a priority in class selection.** Should a student request a course for which they are not recommended, a parental conference with the recommending teacher/counselor/administrator will be required. This process is incorporated to insure that students take courses in which they can be successful.

The scheduling registration process begins in January and will conclude with schedule distribution in August. Careful consideration and serious attention should occur throughout this process.

AFTER SCHEDULE DISTRIBUTION, NO CHANGE WILL OCCUR WITHOUT ADMINISTRATIVE APPROVAL (* see further explanation below). NO COURSE ADDITIONS WILL BE MADE AFTER THE THIRD WEEK OF SCHOOL, UNLESS

STUDENTS HAVE BEEN PLACED IN A WRONG CLASS. AFTER THIS TIME A “DROPPED COURSE” WILL BE CODED AS A “WF” ON THE STUDENT’S TRANSCRIPTS. CLASS OFFERINGS FOR EACH UPCOMING ACADEMIC YEAR WILL BE CAREFULLY CONSIDERED. COURSE AVAILABILITY WILL BE BASED ON STUDENT ENROLLMENT, TEACHER AVAILABILITY AND PUBLIC SCHOOL FUNDING.

- FOR THIS APPROVAL, REQUIRED COURSE CHANGES MUST BE IN AGREEMENT WITH TEACHERS INVOLVED, PARENT AND COUNSELOR AND MUST NOT ADVERSELY AFFECT THE STUDENT’S SCHEDULE OR THE

CLASS LOAD. ELECTIVE COURSE CHANGES MAY BE MADE PRIOR TO JULY 1 OF THE NEW SCHOOL YEAR, BY SIMPLY CONTACTING THE COUNSELOR. EVERY EFFORT WILL BE MADE TO REPLACE THIS CLASS BY ANOTHER ELECTIVE, BUT IS NOT GUARANTEED. AFTER THE JULY 1ST DEADLINE, THE STUDENT MAY NOT ENROLL IN ANOTHER ELECTIVE UNLESS IT IS OFFERED THE SAME PERIOD. EXCEPTIONS TO THIS POLICY WILL ONLY OCCUR IF BENEFICIAL FOR CLASS SIZE.

GRADUATION REQUIREMENTS

The requirements for a student to earn a diploma are those in effect when the student enters ninth grade for the first time. The Standards of Accreditation require that students take Standards of Learning end-of-course tests, or approved substitute tests, in specified courses in English, mathematics, science, and history/social sciences. Courses requiring a Standards of Learning test are identified in the course description section.

Standard Diploma

Discipline Area	Standard Units of Credit Required	Verified Credits Required
English	4	2
Mathematics ¹	3	1
Laboratory Science ^{2,5}	3	1
World History I & II/World Geography ⁵	1	1 of any
US/VA History	1	of these
US/VA Government	1	
Health and Physical Education	2	
Fine Arts or Career Technical Education	1	
Electives ³	6	
Student Selected Test ⁴		1
Total Credits	22	6

¹ At least two math courses from Algebra I, Geometry, Algebra II, or other mathematics courses above the level of algebra and geometry

² Science courses from at least two science disciplines – Earth Science, Biology, Chemistry or Physics

³ This requirement must include at least 2 sequential elective courses that shall provide a foundation for further education or training or preparation for employment

⁴ A student may utilize additional tests for earning verified credit in computer science, technology, and career and technical education

⁵ Students who complete a career and technical education (CTE) program sequence and pass an examination or occupational competency assessment or credential or acquires a professional license in a CTE field, from the Commonwealth of Virginia, may substitute the certification, credential or license for (1) the student selected verified credit and (2) either a science or history and social science verified credit when the certification, license, or credential confers more than one verified credit.

Advanced Studies Diploma

Discipline Area	Standard Units of Credit Required	Verified Credits Required
English	4	2
Mathematics ¹	4	2
Laboratory Science ²	4	2
World History I & II/World Geography	2	2 of any
US/VA History	1	of these
US/VA Government	1	
Foreign Language (3 years of 1 language or 2 yrs each of 2 languages)	3 or 4	
Health and Physical Education	2	
Fine Arts or Career and Technical Education	1	
Electives	2	
Student Selected Test ³		1
Total Credits	24	9
¹ Courses shall be at or above the level of algebra and shall include at least three different course selections from among: Algebra I, Geometry, Algebra II, or others above the level of Algebra II		
² Science courses from at least three science disciplines – Earth Science, Biology, Chemistry or Physics		
³ A student may utilize additional tests for earning verified credits in computer science, technology, and career and technical education.		

MODIFIED STANDARD DIPLOMA

The Modified Standard Diploma program is for certain students at the secondary level who have a disability and are unlikely to meet the credit requirements for a Standard Diploma. Eligibility and participation in the Modified Standard Diploma program is determined by the student's Individualized Education Program (IEP) team including the student, where appropriate, at any point after the student's eighth grade year. The school must secure the informed written consent of the parent/guardian and the student to choose this diploma program after review of the student's academic history and the full disclosure of the student's options. The student who chooses to pursue a Modified Standard Diploma shall also be allowed to pursue the Standard or Advanced Studies Diploma at any time throughout that student's high school career. Students pursuing the Modified Standard Diploma must pass the 8th grade Standards of Learning tests in reading and mathematics. The student shall not be excluded from courses and tests required to earn a Standard or Advanced Studies diploma.

Modified Standard Diploma

Discipline Area	Standard Units of Credit Required
English	4
Mathematics ¹	3
Science ²	2
History and Social Sciences ³	2
Health and Physical Education	2
Fine Arts or Career and Technical Education	1
Electives ⁴	6
Total Credits	20

¹ Must include content from among applications of algebra, geometry, personal finance, and statistics

² Must include content from at least two of the following: applications of earth science, biology, chemistry or physics

³ Must include one unit of credit in U.S. and Virginia History and one credit in U.S. and Virginia Government

⁴ Courses to satisfy this requirement shall include at least 2 sequential electives that shall provide a foundation for further education or training or preparation for employment

SPECIAL DIPLOMA

A special diploma (called IEP or Individualized Education Program Diploma) is awarded to students identified with disabilities that require special education services and have completed the requirements of the Individualized Educational Program.

Verified Credits

- Verified credits are earned by passing both the course and the end of course Standards of Learning test.
- The Board of Education has approved substitute tests for verified credit. See your school counselor for more information about these tests.
- Students who have not been successful on the Standards of Learning tests are offered remediation opportunities and/or tutorial programs in preparation for retaking the Standards of Learning tests.

Number of Verified Credits Required for Transfer Students

	Entering *during 9 th grade or at the **beginning of 10 th grade		Entering during 10 th or start of 11 th		Entering 11 th or beginning of 12 th	
	STD	ADV	STD	ADV	STD	ADV
English	2	2	1	2	1	1
Math	1	2	1	1		
Science	1	2	***1	1		
Social Studies	1	2	***1	1		
Student Choice	1	1		1	1	3
	STD	ADV	STD	ADV	STD	ADV
Total	6	9	4	6	2	4

STD – Standard ADV – Advanced

* “During” the school year-enters after the first 20 hours of instruction per course.

** “Beginning” –within the first 20 hours of instruction per course.

*** Students who complete a CTE program sequence and pass an exam or occupational competency assessment may substitute the certification, competency credential, or license for (1) the student selected verified credit and (2) either a science or history/social science verified credit when the credential confers more than one verified credit.

LOCALLY VERIFIED CREDITS FOR STANDARD DIPLOMA ONLY

The Virginia Department of Education has adopted a policy that allows local school divisions to award locally verified credits in science and history/social science to students pursuing a Standard Diploma. To be eligible a student must have passed the high school course and not passed the related Standards of Learning test. Students must have taken the SOL test two times scoring within 375-399 on one administration of the test. Locally verified credits may not be applied to an advanced diploma.

Standards of Learning (SOL) Academies

The SOL Academies are designed to provide students with extra instructional enrichment and concept reinforcement during the school day. The criteria for attending the academy are as follows: poor performance on tests, low scores on previous SOL tests, teacher recommendation and low grades. The SOL Academies are mandatory for the students identified in need of extra help.

Sequential Electives

Students qualifying for a Standard Diploma or a Modified Standard Diploma must successfully complete two elective courses that are sequential (courses that provide a foundation for further education, training, or preparation for employment). A course may satisfy the requirement for 1 credit in a fine art or career and technical education course and for sequential electives. Sequential elective courses may be taken in consecutive years or any two semester/year of high school.

Certificate of Program Completion

In accordance with the requirements of the Standards of Quality, students who complete coursework defined by the local school board but have not earned the required verified credits for diplomas are awarded Certificates of Program Completion



During icy conditions or delayed openings/early closings, buses **will not run** on the following roads:

Bath Co. High School & Valley Elementary:

Rt. 605- Lower Cascades

Rt. 607- Coles Mtn.

Rt. 612- Ashwood (Above VFW)

Rt. 616- Switchback

Rt. 619- Klondike

Rt. 620- West Warm Springs

Rt. 623- Poor Farm Road

Rt. 642- Routier Hill

Rt. 647- Peery Hollow

Rt. 658- Homestead Hill

Rt. 680- Chimney Run

Rt. 694- Little Valley

Millboro Elementary:

Rt. 683- Off Wilson's Creek

Rt. 639- Tip End of Ridge Road

STANDARDS OF STUDENT CONDUCT

The standards of student conduct are designed to define the basic rules and major expectations of students in the public schools of Bath County. It is the responsibility of the Bath County School Board to adopt policy and regulations and the administration to issue regulations establishing rules of conduct for student behavior in order to protect the health, safety and welfare of its students. The local school principal has the responsibility and authority to exercise reasonable judgment in enforcing this Code of Conduct. Principals are responsible for ensuring that all students, staff members, and parents are provided the opportunity to become familiar with this policy.

The superintendent shall issue Standards of Student Conduct, and a list of possible corrective actions for violation of the Standards of Conduct. (Each parent of a student enrolled in a public school has a duty to assist the school in enforcing the standards of student conduct and compulsory school attendance in order that education may be conducted in an atmosphere free of disruption and threat to persons or property, and supportive of individual rights.) The Standards of Student Conduct, a notice of the requirements of section 22.1-279.3 of the Code of Virginia, 1950, as amended, and a copy of the compulsory school attendance law shall be sent to all parents within one calendar month of the opening of schools simultaneously with any other materials customarily distributed at that time. A statement for the parent's signature acknowledging the receipt of the Standards of Student Conduct, the requirements of Va. Code 22.1-79.3, and the compulsory school attendance law shall be sent. Parents shall be notified that by signing the statement of receipt, parents are not deemed to waive, but expressly reserve, their rights protected by the constitution or laws of the United States or Virginia. Each school shall maintain records of the signed statements. The school principal may request the student's parent or parents, if both have legal and physical custody, to meet with the principal or his designee to review the School Board's Standards of Student Conduct and the parent's or parents'

responsibility to participate with the school in disciplining the student and maintaining order, to ensure the student's compliance with compulsory school attendance law, and to discuss improvement of the child's behavior, school attendance, and educational progress. The administrator of the building should exercise reasonable judgment and consider the circumstances in determining the disciplinary action to be administered.

Each student has the right to expect an educational environment in which he or she can strive to achieve his or her intellectual potential. The student is expected to attend school regularly, be diligent in his/her studies and conduct him/herself in such a way that the rights and privileges of others are not violated. The student is expected to accept and demonstrate the obligation of good citizenship to help prevent problems from happening and help solve problems if they occur.

All parents are expected to assume responsibility for the student's behavior and assist the school in enforcing the Standards of Student Conduct and compulsory school attendance. Parents are also expected to maintain regular communication with school authorities, monitor and require daily attendance, and bring to the attention of the school authorities any problem that affects the student or other children in the school. It is the parents' responsibility to notify the school of any unusual behavior pattern or medical problem that might lead to serious difficulties.

The school principal shall notify the parents of any student who violates a School Board policy or the compulsory school attendance requirements when such violation could result in the students' suspension or the filing of a court petition, whether or not the school administration has imposed any disciplinary action or filed such a petition.

The notice shall state (1) the date and particulars of the violation; (2) the obligation of the parent to take actions to assist the school in improving the student's behavior and ensuring compliance with compulsory school attendance; and (3) that, if the student is suspended, the parent may be required to accompany the student to meet with school officials; and (4) that a petition with the juvenile and domestic relations court may be filed under certain circumstances to declare the student a child in need of supervision. The principal or his designee shall notify the parent of any student involved in an incident required to be reported to the superintendent and Virginia Board of Education.

No suspended student shall be admitted to the regular school program until such student and his parent have met with school officials to discuss improvement of the student's behavior, unless the school principal or his designee determines that readmission, without parent conference, is appropriate for the student. If the parent fails to comply with this requirement, the School Board may ask the Juvenile and Domestic Relations Court to proceed against the parent in accordance with the requirements of the Code of Virginia.

Students are subject to corrective action for any misconduct that occurs:

- in school or on school property
- on a school vehicle
- while participating in or attending any school sponsored activity or trip
- on the way to and from school
- off school property, when the acts lead to: (1) an adjudication of delinquency or a conviction for an offense listed in §16.1-305.1 of the Code of Virginia, 1950, as amended (unlawful purchase, possession or use of a weapon, homicide, felonious assault and bodily wounding, criminal sexual assault, manufacture, sale, gift, distribution or possession of Schedule I or II controlled substances or marijuana, arson and related crimes, and burglary and related offenses) or (2) a charge that would be a felony if committed by an adult.

Unlawful acts, which will lead to police notification and may lead to suspension from classes, exclusion from activities, or expulsion include but are not limited to:

- possession or use of alcohol, illegal drugs, or drug paraphernalia
- selling drugs
- assault/battery

- sexual assault
- arson
- intentional injury (bullying, fighting)
- theft
- bomb threats, including false threats, against school personnel or school property
- use or possession of explosives (see Policy JFCD)
- possession of weapons or firearms (see Policy JFCD)
- extortion, blackmail, or coercion
- driving without a license on school property
- homicide
- burglary
- sex offenses (indecent exposure, obscene phone calls, sodomy and child molestation)
- malicious mischief
- shooting
- any illegal conduct involving
 - firebombs, explosive or incendiary devices or materials, hoax explosive devices or chemical bombs
- stabbing, cutting or wounding
- unlawful interference with school authorities including threats
- unlawful intimidation of school authorities
- other unlawful acts including being an accessory to any of these or other unlawful acts.

Any student involved in a reportable drug or violent incident shall participate in prevention and intervention activities deemed appropriate by the Superintendent or his/her designee. Further, any student who has been found to be in possession of or under the influence of drugs or alcohol on school property or at a school sponsored activity may be required to (1) undergo evaluation for drug or alcohol abuse and (2) participate in a drug and/or alcohol treatment program if recommended by the evaluator and if the parent consents.

The superintendent shall issue regulations listing additional actions which may be cause for corrective action and if serious enough or exhibited repeatedly may lead to suspension or expulsion .

PARENT/STUDENT GUIDE FOR STANDARDS OF STUDENT CONDUCT

Parental Role in Student Behavior

The following are standards of student conduct established by the School Board for all students under its jurisdiction. Parents are an important partner in their child's education. In relation to student discipline, parents are responsible to:

- Each parent of a student enrolled in a public school has a duty to assist the school in enforcing the standards of student conduct and attendance in order that education may be conducted in an atmosphere free of disruption and threat to persons or property, and supportive of individual rights.
- Each parent of a student shall sign and return to the school in which the student is enrolled a statement acknowledging the receipt of the school board's standards of conduct.

- The school principal may request the student's parent or parents, if both parents have legal and physical custody of such a student, to meet with the principal or his designee to review the school board's standards of student conduct and the parent's or parents responsibility to participate with the school in disciplining the student and maintaining order, and to discuss improvement of the child's behavior and educational progress.

Behaviors related to classroom performance

Behavior	Possible consequences
<p>Student Dress</p> <p>A student’s dress and appearance shall not be such that it causes disruption, distracts others from the educational process or creates a health or safety problem. Students must comply with specific building dress regulations, of which students will be given prior notice.</p>	<p>Consequences for inappropriate dress will vary depending on the disruption caused by the dress. Consequences will range from the student being asked to remove/cover/change clothing to suspensions. Minor clothing issues will be dealt with by classroom teachers; more disruptive clothing issues will be referred to school office staff for further disciplinary action.</p>
<p>Unexcused Absence or Tardiness</p> <p>Students shall not be absent from or report late to class or school without appropriate parental permission, school permission or an otherwise valid excuse. If a student who is under 18 years of age has 10 or more unexcused absences from school on consecutive school days, the principal may notify the juvenile and domestic relations court, which may take action to suspend the students drivers license.</p>	<p>Consequences for unexcused absences or tardies could range from conferences between the student, parent, and school officials, in-school and out of school suspensions, and referrals to outside agencies.</p>
<p>Disruptive Conduct</p> <p>Students shall not engage in conduct that is or is intended to be disruptive of any school activity, function or process of the school or is dangerous to the health or safety of students or others.</p>	<p>Consequences for disruptive behavior could range from teacher redirection to suspension depending on the severity and frequency of the behaviors.</p>
<p>Laser Pointers</p> <p>Students shall not have in their possession laser pointers.</p>	<p>Consequences for possession of laser pointers could include confiscation of the pointer by the classroom teacher.</p>

<p>Possession of beepers, Cellular Telephones, Personal Digital Assistants (PDAs), or Similar Devices</p> <p>Students may possess a beeper, cellular telephone, Personal Digital Assistant (PDA) or other communications device on school property, including school buses, provided that the device must remain off and out of sight during instructional time.</p>	<p>If a student possesses such a device other than as permitted in this policy, in addition to other disciplinary sanctions which may be imposed, the device may be confiscated from the student. (see cell phone policy use)</p>
<p>Acceptable Use of the Internet</p> <p>Students shall abide by the Bath County School Division's Acceptable Computer Use Policy and Regulation.</p>	<p>Consequences for violation of this policy are outlined in the Bath County Acceptable Use Policy.</p>
<p>Preparation for Learning</p> <p>Students are expected to come to class prepared to learn. Examples include reading required materials, completing assigned homework, completing assigned projects, etc.</p>	<p>Consequences for violation of this policy can range from discussion with instructors to suspension depending on the frequency/severity of the offense.</p>
<p>Instructional Materials</p> <p>Students are expected to come to class with the proper materials to learn. Examples of these materials include textbooks, paper, writing instruments, specialized equipment, (goggles, protective clothing, etc.) and other required materials.</p>	<p>Consequences for violation normally include those administered by the classroom teacher. They could include discussions with instructors, restitution, discussion with parents, etc. In severe situations, school administrators may be come involved in assisting the teacher to solve the problem.</p>
<p>Profane, Obscene or Abusive Language</p> <p>Student shall not use language, a gesture, or engage in conduct that is vulgar, profane, obscene or disrupts the teacher and learning environment.</p>	
<p>Report of Conviction or Adjudication of Delinquency</p> <p>Any student for whom the superintendent has received a report pursuant to VA code 16.1-305.1 of an adjunction of delinquency or a conviction for an offense listed in subsection G of VA Code 16.1-260 may be suspended or expelled.</p>	

Behaviors of a More Severe Nature or Those Related to the Entire School Behaviors	Consequences
<p>Threats or Intimidation</p> <p>Students shall not make any verbal or physical threat of bodily injury or use of force directed toward another person for the purpose of extortion or for any other reason.</p>	<p>Consequences for students who make threats or use intimidation may include suspension or expulsion depending on the severity of the offense.</p>
<p>Assault and Battery</p> <p>A student shall not assault or commit battery upon another person. Voluntary fighting resulting in physical injury to another person shall be considered assault and battery.</p> <p>Physical Assault includes any physical confrontation that may result in no injury, minor injury, or serious injury that includes, but may not be limited to, kicking, shoving, pushing, hitting and fighting.</p> <p>Battery is the unlawful application of force to the person of another.</p>	<p>Consequences for students committing assault and/or battery will vary from suspension to expulsion depending on the severity of the offense.</p>
<p>Bullying</p> <p>A student, either individually or as a part of a group, shall not harass or bully others either in person or by the use of any communication technology including computer systems, telephones, pagers, or instant messaging system. Prohibited conduct includes but not limited to, physical, verbal, or written intimidation, taunting, name-calling, and insults and any combination of prohibited activities. Prohibited conduct includes verbal or written conduct consisting of comments regarding the race, gender, religion, physical abilities or characteristics or associates of the targeted person.</p>	<p>Bullying is a serious offense. Consequences for students engaged in bullying will range from suspension to expulsion depending on the severity and frequency of the offenses.</p>

<p>Gambling</p> <p>A student shall not bet money or other things of value, or knowingly play or participate in any game involving such a bet, on school property or during any school related activity.</p>	<p>Consequences for gambling will range from discussion with school authorities to expulsion depending on the severity of the offense.</p>
<p>Use and/or Possession of Alcohol, Tobacco, Anabolic Steroids, and Other Drugs</p> <p>A student shall not possess, use, and/or distribute alcohol, tobacco and/or tobacco products, or other drugs on school property, on school buses, or during school activities, on or off school property. This includes, but may not be limited to, smokeless tobacco, anabolic steroids, look-alike drugs, drug paraphernalia, and any prescription or non-prescription drug not possessed in accordance with Policy JHCD.</p> <p>A student shall not possess, procure or purchase or attempt to possess, procure, or purchase, or be under the influence of (legal intoxication not required), or use or consume or attempt to use or consume, any of the restricted substances listed in this regulation or what is represented by or to the student to be any of the restricted substances listed in this regulation or what the student believes is any of the restricted substances in this regulation.</p> <p>This regulation incorporates Policy JFCF.</p>	<p>Restricted Substances includes alcoholic drinks, marijuana, narcotic drugs, hallucinogens, stimulants, depressants, and anything else covered by the Drug Control Act referenced below, as well as any abusable glue, paint and similar materials, anabolic steroids and both prescription and non-prescription drugs if they are not taken according to the prescription or directions on the package, and includes anything that a student represents to be restricted substance or which a student believes is a restricted substance..</p> <p>In addition to any other consequences which may result, a student who is a member of a school athletic team will be ineligible for two school years to compete in interscholastic athletic competition if the school principal and the division superintendent determine that the student used anabolic steroids during the training period immediately preceding or during the sport season of the athletic team, unless such steroid was prescribed by a licensed physician for a medical condition.</p>

<p>Distribution or Sale of Illegal Drugs or Possession or Distribution with Intent to Sell</p> <p>Students shall not manufacture, give, sell, distribute or possess with intent to give, sell or distribute marijuana or other controlled substance as defined in the Drug Control Act,</p> <p>Chapter 15.1 of Title 54 of the Code of Virginia.</p>	<p>Mandatory expulsion for use or possession of a controlled substance, imitation controlled substance or marijuana on school property or at a school-sponsored activity or, as defined in Chapter 34 of Title 54.1 and § 18.2-247 of the Code of Virginia on school property or at a school sponsored activity. In addition to division consequences, violators will also be referred to the appropriate legal authorities.</p> <p>In addition to school consequences, violators will be referred to the proper legal authorities.</p>
<p>Vandalism</p> <p>The School Board urges staff, students and the public to cooperate in the reduction of vandalism by reporting incidents of vandalism and the name of any person(s) believed to be responsible.</p> <p>The School Board may institute action and recover from the parents or either of them or any minor living with such parents or either of them up to \$2500 for damages suffered by reason of the willful or malicious destruction of, or damage to, public property by such minor.</p> <p>In addition, a student who damages or destroys public property will be subject to whatever disciplinary action is deemed necessary and advisable by the school principal.</p>	<p>Consequences for vandalism will range from suspension to expulsion depending on the severity of the offense. In addition, violators will be expected to make restitution for the damages.</p>
<p>Defiance of the Authority of School Personnel</p> <p>Students shall comply with any oral or written instructions made by school personnel within the scope of their authority as provided by board policies and regulations.</p>	<p>Consequences for violation for this policy will range from discussion/redirection to suspension depending on the severity of the offense. In extreme situations the offending student may be expelled.</p>

<p>Theft</p> <p>A student shall not intentionally take the personal property of another person without consent under duress, threat or otherwise.</p>	<p>Consequences for violation of this policy will range from suspension to expulsion. Violators will also be required to provide restitution for the theft.</p>
<p>Possession or Use of Weapons or Other Dangerous Articles</p> <p>Students shall not have in their possession any type of unauthorized firearm or other article (fireworks, fire cracker, or ammunition), which may be used as a weapon, regardless of whether it is commonly accepted as such. This regulation incorporates Policy JFCD.</p>	<p>Mandatory expulsion for bringing a firearm onto school property or to a school-sponsored activity as defined in Chapter 34 of Title 54.1 and § 18.2-247 of the Code of Virginia on school property or at a school sponsored activity. In addition, violators will be referred to the appropriate legal authorities.</p>
<p>Cheating</p> <p>Students shall not cheat, plagiarize or knowingly make false statements with respect to any assigned school work or tests.</p>	<p>Consequences for cheating will range from a failing grade for the assignment/course to expulsion depending on the severity of the offense.</p>
<p>Trespass</p> <p>The student shall not trespass on school property or use school facilities without proper authority or permission, or during a period of suspension or expulsion.</p>	
<p>Gang Activity</p> <p>A student shall not engage in gang activities as defined in Policy JFCE, incorporated by reference.</p>	

<p>Harassment</p> <p>A student shall not harass another student or any school employee, volunteer, student teacher or any other person present in school facilities or at school functions in violation of Policy JFHA/GBA Sexual Harassment/Harassment Based on Race, National Origin, Disability and Religion. Sexual harassment is unwelcome sexual attention, comment, jokes, language, etc.</p>	<p>Consequences for violation will range from discussion/redirection to suspension depending on the severity of the offense.</p>
<p>Hazing</p> <p>Students shall not engage in hazing. Hazing means to recklessly or intentionally endanger the health or safety of a student or students or to inflict bodily harm on a student or students in connection with or for the purpose of initiation, admission into or affiliation with or as a condition for continued membership in a club, organization, association, fraternity, sorority, or student body regardless of whether the student or students so endangered or injured participated voluntarily in the relevant activity.</p>	<p>The principal of any school at which hazing which causes bodily injury occurs shall report the hazing to the local Commonwealth Attorney. Hazing, as defined above, is a Class 1 misdemeanor which may be punished by confinement in jail for up to 12 months and a fine of up to \$2,500, or both, in addition to any disciplinary consequences which may be imposed under this policy. In addition, any person receiving bodily injury by hazing has a right to sue, civilly, the person or persons guilty thereof, whether adults or infants. See Va. Code 18.2-56.</p>
<p>Bomb Threats</p> <p>Students shall not engage in any illegal conduct involving firebombs, explosive or incendiary materials (i.e. fireworks, fire cracker, or ammunition) or devices or hoax explosive devices or chemical bombs as defined in the Code of Virginia. Moreover, students shall not make any threats or false threats to bomb school personnel or school property.</p>	
<p>Felony Charges</p> <p>Students charged with any offense, whenever committed, that would be a felony if committed by an adult may be disciplined and/or required to participate in prevention/intervention activities.</p>	

CORRECTIVE ACTIONS

The following corrective actions are among those available to the school staff (including instructors, teacher aides, counselors, and administrators) for violation of the Student Code of Conduct. Each offense shall be considered fully in determining reasonable corrective actions.

1. Counseling
2. Admonition
3. Reprimand
4. Loss of privileges, including access to the School Division's computer system
5. Parental conferences
6. Tasks or restrictions assigned by the principal or his designee
7. Detention after school or before school
8. Suspension from school-sponsored activities or events prior to, during, or after the regular school day
9. In-school suspension (Administered only by administrators)
10. Out-of-school suspension (Administered only by administrators)
11. Referral to an alternative education program
12. Notify legal authority where appropriate
13. Recommendation for expulsion (Administered only by administrators)
14. Mandatory expulsion for bringing a firearm onto school property or to a school-sponsored activity or use or possession of a controlled substance, imitation controlled substance or marijuana, as defined in Chapter 34 of Title 54.1 and §18.2-247 of the Code of Virginia on school property or at a school sponsored activity
15. Evaluation for alcohol or drug abuse
16. Participation in a drug, alcohol or violence intervention, prevention or treatment program

References: Bath County School Board Policy JFC – Student Conduct (May 2, 2006) and Regulation JFC-R – Option 1 (May 2, 2006), Option 2 (June 24, 2008).

Multiple Discipline Referrals

If a student receives multiple discipline referrals during the academic year, he/she may receive further consequences. These consequences could be, but are not limited to, the forfeiture of certain privileges, i.e., going on field trips, attendance at the prom, attendance at school-sponsored dances, marching at graduation, loss of parking privileges and/or participating in or attending extracurricular activities. A student with a large number of referrals may be referred to the superintendent for possible long-term suspension and/or may be placed in an alternative setting.

STUDENT DRIVER INFORMATION

The Bath County School Board provides bus transportation for all students who are encouraged to utilize this privilege. Students who choose to drive to school are reminded that the permission to drive to school is a privilege that may be revoked if rules and procedures are not followed. Student driver procedures are established with the safety of all students in mind. Any student who has a valid Virginia Driver's License may apply for a permit to drive and park a vehicle in the BCHS student parking lot with parent permission.

Parking permits are issued by the Assistant Principal and need to be obtained by the second week of school. The cost of a parking permit as established by the Bath County School Board is \$25.00. This amount entitles a student with a completed application to receive the needed number of parking permit tag. Students that begin driving second semester will pay \$12.50. Parking fees pay for the tags with remaining funds placed in the Junior and Senior class funds.

All student vehicles parked in the student parking lot shall have a valid registration as required by the State of Virginia and display the required parking tag on the mirror or on front dash. The vehicle's owner needs to understand that school officials have the right to search the vehicle if there is reasonable cause to believe that the student has a prohibited substance, weapon, or any other dangerous or illegal item in the vehicle. Additionally, students and

parents are alerted that school officials have the legal authority to address student driver or passenger misconduct of law breaking activities to and from school just as students who ride a bus are responsible for activities at a bus stop.

For example, a student driver caught vandalizing off school property on his/her way to school or home could lose their driving privileges and be subject to other disciplinary measures. Student drivers need to travel clockwise around the school in a slow, orderly manner and not pass buses while students are loading or unloading. Upon arrival to school, vehicles are to be vacated immediately and are not to be entered, without administrative/faculty permission, until the student is ready to depart from school. No student driver should transport any other student to and from school without prior written permission from the parent/legal guardian of both the driver and passenger.

Students are not permitted to ride in the back of a pick-up truck, spin tires on school grounds, or turn audio systems to a level deemed disruptive to an orderly arrival or dismissal from school.

Students are not to drive to school without a parking permit after the first two weeks of school. A student, who has an approved application and permit to drive, but must unexpectedly drive a car without a windshield sticker, should see the Assistant Principal immediately upon arrival to school. Either a temporary permit will be approved or another windshield sticker will be issued.

School administrators will check that students are following these procedures once a month by randomly checking parking permits to verify that rules are being followed. This random verification process does not preclude an obvious infraction of the rules as observed by administrators or faculty. Cars without permits are subject to being towed.

Driving privileges may be denied or revoked for:

1. Parking anywhere but the student parking lot.
2. Driving to school without obtaining a permanent or temporary permit.
3. Using a vehicle to leave school early without administrative approval.
4. Speeding or spinning tires on school property.

5. Turning audio systems to a disruptive level.
6. Carrying unauthorized passengers to and from school.
7. Bringing dangerous articles to school such as guns, knives, bows and arrows.
8. Car related tardies—one tardy will be excused.
9. Any driving violation related to school bus safety regulations.
10. Carrying passengers in the back of a pick-up truck.
11. Students may not park on the front row of the parking lot which is reserved for teachers.
12. Under no circumstances can cell phones be used while driving.

Students violating any of the driving privileges will lose their driving permit for 5-15 school days for the first offense. A second violation would result in the loss of driving privileges for 15-30 school days. A third violation would result in the permanent loss of driving privileges.

It is the responsibility of parents to monitor student drivers and passengers following school sponsored practices and activities.

Students and parents are reminded that Virginia State Law effective July 1, 2001, stipulates the following:

- Students who are under age 18, may carry only one passenger under age 18 during the first year that you hold your driver's license. After the student has held their license for one year, you may carry only three passengers under age 18 until the student reaches 18. Learner's permit holders may not carry more than one passenger under age 18. Passenger restrictions do not apply to family members.
 - Violations of either the curfew or passenger restrictions can result in the suspension of your driver's license.
 - Students will receive a notice that tells them when to appear in court for a licensing ceremony where they will receive their permanent driver's license. Students must appear before the judge with a parent or legal guardian to receive their license.

- Students 16, 17 and 18 may not drive from 12:00 midnight to 4:00am except:
 1. When traveling to and from work.
 2. When there is an emergency.
 3. When traveling to and from a school sponsored activity.
 4. When traveling with an adult age 18 or older.

If a student who is under 18 years of age has 10 or more unexcused absences from school on consecutive school days, the principal may notify the juvenile and domestic relations court, which may take action to suspend the student's driver's license.

Student drivers and parents are reminded that these laws exist and that law enforcement officials may monitor these laws while students are traveling to and from school. These legal issues are subject to the monthly random check of student parking permits.

Students and parents are reminded that Virginia State Law effective July 1, 2010, stipulates the following:

- Text Messaging and Emailing While Driving - Prohibits operation of a motor vehicle on the highways in the Commonwealth while using any handheld personal communications device to manually enter multiple letters or text or to read a text message, provides exemptions for using global positioning systems (GPS), reading caller identification information, and using a wireless telecommunications device to report an emergency, exempts operators of emergency vehicles.



STUDENT RECORDS **(State Law 22.1-287; September, 1995)**

In order to protect the confidentiality of student information, Bath County Schools has established procedures for the management of student scholastic records consistent with state and federal requirements.

The maintenance of scholastic records in the guidance office is the responsibility of

the principal. Bath County schools' professional staff is allowed access to student records as necessary for the provision of comprehensive educational services. Other persons (e.g. social services, auditors, etc) with a legitimate educational interest in the student may be granted access by the principal in accordance with state and federal regulations. Parents and students over age eighteen will be granted a copy of the student's scholastic record free of charge within five working days of a request being sent to the school. Requests to amend the record may be made through the principal. Parents and students over age eighteen are protected by state and federal procedures (Family Educational Rights and Privacy Act) to resolve differences regarding the content of the student's scholastic record. Certain personally-identifiable information in a student's scholastic record may be classified as "directory information"* including: name, address, phone number; dates of attendance; participation in school activities and sports; awards and honors received; and other similar information.

*Directory information may be released to the public as determined by the school administration for purposes of positive public relations and other appropriate purposes. Parents and students over age eighteen may determine if any or all such directory information shall be disclosed without prior consent (Virginia Code 22.1-287.1). **A copy of school board policy regarding the management of scholastic records may be obtained at the Bath County School Board Office, P. O. Box 67, Warm Springs, VA 24484.**

School Records and Special Education Records on file prior to 2003 will be disposed of pursuant to the records retention and disposal according to the schedule GS21 and Code 224. Anyone wishing to pick up their records may do so by contacting the Guidance office at Bath County High School

TELEPHONES



Students are not to use the office phones without the approval of one of the secretaries or principals. The telephone in the office is placed there for school business. Parents should only

call the school to contact a student when absolutely necessary. Students who find it necessary to use the office phone or a cell phone during school hours must secure permission.

Students are excused from class to use the telephone only in case of emergency or illness. Students who become ill during school should advise the secretary in the main office. Our secretary will then contact their parent/guardian. The student will then be called from class to sign out.

TEXTBOOKS

Textbooks for Bath County students will be furnished free of charge. All lost or damaged textbooks must be replaced. Fees will be charged according to the extent of the damage (\$2.00 minimum) and replacement costs will be figured based upon cost of the textbook when new and depreciated for years in use.

TRANSPORTATION

The Bath County School Board provides bus transportation for all students who are encouraged to utilize this privilege. Bath County High School and its bus drivers expect proper behavior from our students while on the bus. The transportation policies are designed to insure the safety of all students. A separate bus discipline form is enclosed.

VALUABLES



Parents are expected to discourage students from bringing large amounts of cash or expensive jewelry/possessions to school. When this cannot be avoided, students should store cash or valuables in the school vault. Should theft of valuables occur, the administration will make an effort to find and return the valuables. However, the school and/or school system will not be held responsible for the theft or replacement of the valuables. Students should lock both academic and physical education lockers and should report any missing items to an administrator

immediately. **Should the theft warrant it, the sheriff's department will be contacted and a request for an investigation made. Money or valuables should never be left in any of the locker rooms.** In all cases, the student is ultimately responsible. **Any student found guilty of theft while at Bath County High School will be prosecuted to the fullest extent of the law and will be suspended a minimum of 3 to 5 days.**

VISITORS

Bath County High School is a closed campus. Visitors must first come to the office, sign the visitor's log, and state the nature and purpose of their visit before receiving a visitor's pass. **Students may not bring guests to school. Students who are suspended or expelled are not allowed on campus anytime during the suspension or expulsion. Students who have dropped out are not allowed on campus at any time while school is in session and risk being charged with trespassing.** Any questions about visitor passes should be directed to the principal.

Anyone, including students, who enters a school at nighttime without the consent of an authorized person except to attend an approved meeting or service or who enters or remains on any school property, including school buses, in violation of (i) any direction to vacate the property by an authorized individual or (ii) any posted notice which contains such information, posted at a place where it reasonably may be seen may be prosecuted (BCPS Policy KK; Revised 6/24/08).

Bell Schedules

Regular Bell Schedule

First Lunch

Beginning Bell	8:28
Period 1	8:33 - 9:25
Period 2	9:30 - 10:20
Period 3	10:25 - 11:15
LUNCH P4	11:15 - 11:45
Period 5/6	11:45 - 12:35
Period 7/8	12:40 - 1:30
Period 9	1:35 - 2:25
Period 10	2:30 - 3:20

Second Lunch

Beginning Bell	8:28
Period 1	8:33 - 9:25
Period 2	9:30 - 10:20
Period 3	10:25 - 11:15
Period 4/5	11:20 - 12:10
LUNCH p6	12:10 - 12:40
Period 7/8	12:40 - 1:30
Period 9	1:35 - 2:25
Period 10	2:30 - 3:20

Third Lunch

Beginning Bell	8:28
Period 1	8:33 - 9:25
Period 2	9:30 - 10:20
Period 3	10:25 - 11:15
Period 4/5	11:20 - 12:10
Period 6/7	12:15 - 1:05
LUNCH p8	1:05 - 1:30
Period 9	1:35 - 2:25
Period 10	2:30 - 3:20

First Period = 52 minutes
 All Other Periods = 50 minutes
 Five-Minute Passing Times
 No Bells Will Ring During Lunch
 Times = Teachers Dismiss
 Students To Lunch/Class
 According To Above
 Schedules - Synchronize
 Watches/ Clocks To Master Bell

A.M. Activity Bell Schedule

First Lunch

Beginning Bell	8:28
Period 1	8:33 - 9:16
Period 2	9:21 - 10:03
ACTIVITY	10:08 - 10:28
Period 3	10:33 - 11:15
LUNCH P4	11:15 - 11:45
Period 5/6	11:45 - 12:35
Period 7/8	12:40 - 1:30
Period 9	1:35 - 2:25
Period 10	2:30 - 3:20

Second Lunch

Beginning Bell	8:28
Period 1	8:33 - 9:16
Period 2	9:21 - 10:03
ACTIVITY	10:08 - 10:28
Period 3	10:33 - 11:15
Period 4/5	11:20 - 12:10
LUNCH p6	12:10 - 12:40
Period 7/8	12:40 - 1:30
Period 9	1:35 - 2:25
Period 10	2:30 - 3:20

Third Lunch

Beginning Bell	8:28
Period 1	8:33 - 9:16
Period 2	9:21 - 10:03
ACTIVITY	10:08 - 10:28
Period 3	10:33 - 11:15
Period 4/5	11:20 - 12:10
Period 6/7	12:15 - 1:05
LUNCH p8	1:05 - 1:35
Period 9	1:35 - 2:25
Period 10	2:30 - 3:20

P.M. Activity Bell Schedule

First Lunch

Beginning Bell	8:28
Period 1	8:33 - 9:25
Period 2	9:30 - 10:20
Period 3	10:25 - 11:15
LUNCH P4	11:15 - 11:45
Period 5/6	11:45 - 12:35
Period 7/8	12:40 - 1:30
Period 9	1:35 - 2:10
ACTIVITY	2:15 - 2:35
Period 10	2:40 - 3:20

Second Lunch

Beginning Bell	8:28
Period 1	8:33 - 9:25
Period 2	9:30 - 10:20
Period 3	10:25 - 11:15
Period 4/5	11:20 - 12:10
LUNCH p6	12:10 - 12:40
Period 7/8	12:40 - 1:30
Period 9	1:35 - 2:10
ACTIVITY	2:15 - 2:35
Period 10	2:40 - 3:20

Third Lunch

Beginning Bell	8:28
Period 1	8:33 - 9:25
Period 2	9:30 - 10:20
Period 3	10:25 - 11:15
Period 4/5	11:20 - 12:10
Period 6/7	12:15 - 1:05
LUNCH p8	1:05 - 1:35
Period 9	1:35 - 2:10
ACTIVITY	2:15 - 2:35
Period 10	2:40 - 3:20

Bell Schedule 12:30 Early Release

First Lunch

Beginning Bell	8:28
Period 1	8:33 - 9:13
Period 2	9:18 - 9:56
Period 3	10:01 - 10:39
LUNCH P4	10:39 - 11:09
Period 5/6	11:09 - 11:47
Period 7/8	11:52 - 12:20

Second Lunch

Beginning Bell	8:28
Period 1	8:33 - 9:13
Period 2	9:18 - 9:56
Period 3	10:01 - 10:39
Period 4/5	10:44 - 11:22
LUNCH p6	11:22 - 11:52
Period 7/8	11:52 - 12:30

Third Lunch

Beginning Bell	8:28
Period 1	8:33 - 9:13
Period 2	9:18 - 9:56
Period 3	10:01 - 10:39
Period 4/5	10:44 - 11:22
Period 6/7	11:27 - 12:05
LUNCH p8	12:05 - 12:30

First Period = 40 minutes
All Other Periods = 38 minutes
Five-Minute Passing Times

Bell Schedule 2-Hour Delay 4 Minutes Passing

First Lunch

Beginning Bell	10:28
Period 1	10:33 - 11:00 (27)
Period 2	11:04 - 11:30 (26)
Period 3	11:34 - 12:00 (26)
LUNCH p4	12:00 - 12:30 (30)
Period 5/6	12:30 - 1:08 (38)
Period 7/8	1:12 - 1:52 (40)
Period 9	1:56 - 2:36 (40)
Period 10	2:40 - 3:20 (40)

Second Lunch

Beginning Bell	10:28
Period 1	10:33 - 11:00 (27)
Period 2	11:04 - 11:30 (26)
Period 3	11:34 - 12:00 (26)
Period 4/5	12:04 - 12:42 (38)
LUNCH p6	12:42 - 1:12 (30)
Period 7/8	1:12 - 1:52 (40)
Period 9	1:56 - 2:36 (40)
Period 10	2:40 - 3:20 (40)

Third Lunch

Beginning Bell	10:28
Period 1	10:33 - 11:00 (27)
Period 2	11:04 - 11:30 (26)
Period 3	11:34 - 12:00 (26)
Period 4/5	12:04 - 12:42 (38)
Period 6/7	12:46 - 1:26 (40)
LUNCH p8	1:26 - 1:56 (30)
Period 9	1:56 - 2:36 (40)
Period 10	2:40 - 3:20 (40)

*Lunch Times Remain As Regularly Scheduled
*Going to 3rd Period before 2nd allows many early dismissal students to attend another academic class before leaving school.

Advisory Bell Schedule

First Lunch

Beginning Bell	8:28
Period 1	8:33 - 9:16
ADVISORY	9:20 - 9:33
Period 2	9:37 - 10:20
Period 3	10:25 - 11:15
LUNCH p4	11:15 - 11:45
Period 5/6	11:45 - 12:35
Period 7/8	12:40 - 1:30
Period 9	1:35 - 2:25
Period 10	2:30 - 3:20

Second Lunch

Beginning Bell	8:28
Period 1	8:33 - 9:16
ADVISORY	9:20 - 9:33
Period 2	9:37 - 10:20
Period 3	10:25 - 11:15
Period 4/5	11:20 - 12:10
LUNCH p6	12:10 - 12:40
Period 7/8	12:40 - 1:30
Period 9	1:35 - 2:25
Period 10	2:30 - 3:20

Third Lunch

Beginning Bell	8:28
Period 1	8:33 - 9:16
ADVISORY	9:20 - 9:33
Period 2	9:37 - 10:20
Period 3	10:25 - 11:15
Period 4/5	11:20 - 12:10
Period 6/7	12:15 - 1:05
LUNCH p8	1:05 - 1:30
Period 9	1:35 - 2:25
Period 10	2:30 - 3:20

First & Second Period-43 Minutes
All Other Periods-50 Minutes
Five-Minute Passing Times (Four-Minute To & From Advisory)
No Bells Will Ring During Lunch Times-Teachers Dismiss Students To Lunch According to Above Schedules
Synchronize Watches/Clocks to Master Bell

BATH COUNTY HIGH SCHOOL
464 Charger Lane
Hot Springs, VA 24445
540-839-2431

August 25, 2010

Dear Parent/Guardian:

The Bath County School Board offers your student the use of electronic communications through the Bath County Schools computer system. Your student will be able to communicate with other schools, colleges, organizations and individuals around the world through the Internet and other electronic information systems/networks.

Part of the Bath County Schools responsibility in preparing students for the 21st century is to provide them access to the tools they will be using as adults. The Internet will likely be one of these tools. Through the Bath County Schools computer system your student will have access to databases, libraries and computer services from all over the world. We accept the responsibility of teaching your student about his/her role as a "network" citizen and the code of ethics involved with this new community.

With this educational opportunity also comes responsibility on the part of your student. It is important that you and your student read the enclosed division policy, administrative regulation and agreement form and discuss these requirements. The Division takes precautions to prevent access to inappropriate material. However, it is impossible to control access to all material and a user may access inappropriate material.

In order for your student to take advantage of this educational opportunity, your authorization is needed. Attached to this letter are the Acceptable Computer Systems use Policy GAB/IIBEA and Regulation GAB-R/IIBEA-R and the Acceptable Computer Use Agreement GAB-E/IIBEA-E2 which both you and your student must sign before your child may use the computer system. Please review these materials carefully with you student before signing the required agreement.

Sincerely,

Mr. Pete Pitard, Principal

**BATH COUNTY PUBLIC SCHOOLS
ACCEPTABLE COMPUTER SYSTEM USE AGREEMENT
STUDENT USER AGREEMENT AND PARENT PERMISSION FORM
2010-2011**

Each BCHS student and his or her parent/guardian must sign this Agreement before being granted use of the School Division's computer system. Read this agreement carefully before signing.

Prior to signing the Agreement, read Policy GAB/IIBEA and Regulation IIBES/GAB-R Acceptable Computer System Use. If you have any questions about this policy or regulation, please contact the high school administration.

I understand and agree to abide by the Bath County Schools Acceptable Computer System Use Policy and Regulation. I understand that the School Division may access and monitor my use of the computer system, including my use of the Internet, e-mail and downloaded material, without prior notice to me. I further understand that should I violate the Acceptable Use Policy or Regulation, my computer system privileges may be revoked and disciplinary action and/or legal action may be taken against me.

Student Signature: _____ Date: _____

I have read this Agreement and Policy IIBEA/GAB and Regulation IIBEA-R/GAB-R. I understand that access to the computer system is intended for educational purposes and the Bath County School Division has taken precautions to eliminate inappropriate material. I also recognize, however, that it is impossible for the School Division to restrict access to all inappropriate material and I will not hold the School Division responsible for information acquired on the computer system. I have discussed the terms of this agreement, policy and regulation with my student.

I grant permission for my student to use the computer system and for the School Division to issue an account for my student.

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Name: _____
(Please Print)

Digital Communication Device Policy
(mobile phones, pagers, PDAs, mp3 players, iPods, etc.)
This further defines BCPS policy JFC-R.

Bath County High School recognizes parental concern about student safety while traveling to and from school and events and while at school. Therefore, BCHS will allow students to possess digital communication devices (including any electronic recording, play-back or storage device) provided the following rules are strictly adhered to:

- 1) **Bath County Public Schools, Bath County High School, or any faculty or staff member will not be held responsible at any time for any form of loss, theft, and/or damage to any digital communication device that is brought to school.**
- 2) Digital communication devices must be **TURNED OFF** no later than the first bell and must remain off during class and lunch periods. Use includes out-going calls, in-coming calls, text messaging, camera use, game-playing, and/or any other function of the digital communication device. iPod use is at the discretion of the teacher.
- 3) Digital devices are to be turned off and placed on the teacher's desk at the beginning of class. Those not placed will be subject to confiscation if seen or heard.
- 4) Parents are expected to call the school for any emergency situation.
- 5) Students are expected to report to the office to call home.
- 6) At no time should a student ask a bus driver to speak to a parent or guardian on a mobile phone and/or pager. **ALL** changes in bus transportation **MUST** be routed through the main office so that proper bus passes and documentation can occur. Should an unfortunate event occur, it is imperative that the school have accurate information as to the whereabouts of each student.
- 7) Violation of this policy will result in the following consequences:
 - a. 1st offense
 - i. Digital communication device will be confiscated and placed in the school safe for **ONE WEEK**. (Student may pick-up device at the end of the week.)
 - b. 2nd offense
 - i. Digital communication device will be confiscated for **THIRTY DAYS**. (Parent must pick-up phone at the end of the thirty-day period.)
 - c. 3rd offense
 - i. Digital communication device will be confiscated for the **REMAINDER OF THE SCHOOL YEAR**. (Parent must pick-up phone at the end of the year.)
- 8) The above consequences will apply regardless of to whom the digital communication device belongs.
 - a. In other words, student A borrows student B's phone and is in violation of the policy. Student B's phone is confiscated. Student A has committed his/her first offense. Next offense by student A will place him/her at the 2nd offense level.
- 9) **At no time will Bath County Public Schools, Bath County High School or any faculty or staff member be held responsible for loss, theft, and/or damage to a digital communication device.**

*Student Signature
Date

Date

*Parent/Guardian Signature

*Signature acknowledges that the above Mobile Phone/Pager Policy has been received and read.

**BATH COUNTY HIGH SCHOOL
STUDENT/PARENT HANDBOOK and STUDENT CODE OF CONDUCT
2010-2011**

Parent/Guardian Signature Form

Directions:

After reading the Bath County High School Handbook for Parents and Students, please sign and return this form to the school.

I have read the Bath County High School Handbook for Parents and Students and I understand that my child will be subject to the policies and procedures outlined in this document while attending Bath County High School.

I have read and I understand all that is discussed in both the Student/Parent Handbook and the Student Code of Conduct, including but not limited to the Classroom and School Expectations, Drug and Tobacco Policy, Alcohol and other Illicit Drugs, and Parental Responsibility and Involvement Requirements.

According to the Virginia Code of Law, I reserve my right, protected by the Constitution and laws of the United State and the Commonwealth of Virginia, to express disagreement with the school's or the school division's policies or decisions.

PARENT / GUARDIAN SIGNATURE: _____

PARENT / GUARDIAN NAME (PLEASE PRINT): _____

DATE: _____

NAME OF STUDENT: _____

STUDENT'S SIGNATURE: _____

DATE: _____

1ST PERIOD TEACHER: _____

**BATH COUNTY HIGH SCHOOL
464 CHARGER LANE
HOT SPRINGS, VA 24445**

August 25, 2010

Dear Parent / Guardian / Student:

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Bath County High School, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Bath County High School may disclose appropriately designated "directory information" without written consent, **unless** you have advised the district to the contrary in accordance with district procedures. The primary purpose of directory information is to allow Bath County High School to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want Bath County High School to disclose directory information from your child's education records without your prior written consent, you must return the attached "Opt-Out" form to the Guidance Office by **SEPTEMBER 10, 2010.** Bath County High School has designated the following information as directory information:

- Student's name
- Participation in officially recognized activities and sports
- Address
- Telephone listing
- Weight and height of members of athletic teams
- Electronic mail address
- Photograph
- Degrees, honors, and awards received
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level
- The most recent educational agency or institution attended

Sincerely,

Pete Pitard
Principal

Attachment

BATH COUNTY HIGH SCHOOL OPT-OUT FORM

If this form is not returned to Bath County High School's Guidance Office by **SEPTEMBER 10, 2010**, pursuant to the No Child Left Behind Act of 2001, the student's directory information **may be released** to U.S. Armed Services recruiters, colleges and other educational institutions, prospective employers, and other appropriate third parties.

Please check the appropriate space to indicate your desire to opt-out or consent to disclosure of the student's directory information, provide the information requested, and sign.

_____ **DO NOT DISCLOSE** my/my student's directory information to ***any*** of the institutions listed above without my prior permission.

_____ **DO NOT DISCLOSE** my/my student's directory information to ***U.S. Armed Service recruiters*** without my prior permission.

OR

_____ **I AUTHORIZE** Bath County High School to disclose my/my student's directory information without my prior permission. Please sign here if you **give permission** for Bath County High School to release ***photos*** of your student to the newspaper for publicity of various school activities (sports, clubs, activities, graduation, awards night, etc.) _____

STUDENT NAME _____ STUDENT BIRTH DATE _____

PARENT/GUARDIAN SIGNATURE _____

PRINT NAME OF PERSON SIGNING FORM _____

RELATIONSHIP TO STUDENT _____

Bath County Public Schools
SCHOOL BUS DISCIPLINE REFERRAL

STUDENT: _____

SCHOOL: _____

REFERRED BY: _____

DATE: _____

RULE(S) VIOLATED

Check ALL rules student violated.

ζ Follow directions given by driver

ζ Respect driver, other students, and property

ζ Keep all objects and body parts out of aisle,
Keeping feet on floor

ζ Remain in seat facing front when bus is in motion

ζ Keep all objects and body parts inside of bus

ζ Talk quietly using appropriate language

ζ No eating or drinking or drink containers on bus

COMMENTS: _____

All Bath County Schools "Code of Student Conduct" will be enforced.

CONSEQUENCES FOR RULE VIOLATIONS

FIRST OFFENSE: Warning

Date: _____

SECOND OFFENSE: Conference

Date: _____

Check Procedures Followed:

ζ Driver informed student he/she had broken rule

___ On bus immediately after violation

___ Outside of bus, after student had left bus

___ Other: _____

ζ Driver contacted Parent: ___ Written Note ___ Face-to-Face ___ Telephone

___ Telephone call by Driver and School Administrator

ζ Driver Delivers Referral to Office (copy sent to parent)

THIRD OFFENSE: Office Referral 1

Date: _____

α Conference involving parent, student, administrator, and driver. (Parent provided School Bus Discipline Pamphlet) **AND**

α One to three day bus suspension (Bus suspension day: a combination of a morning and afternoon bus ride. Begins immediately after the referral.)

FOURTH OFFENSE: Office Referral 2

Date: _____

α Conference involving parent, student, administrator and driver, **AND**

α Three to five day bus suspension

FIFTH OFFENSE: Office Referral 3

Date: _____

α Conference involving parent, student, administrator and driver, **AND**

α Ten day bus suspension

SIXTH OFFENSE: Referral to Superintendent and/or
School Board

Date: _____

α Involves parent, student, administrator, driver, etc., **AND**

α Possible loss of bus privileges

Bus Driver's Signature Date Principal's Signature Date

BSBO #: 2 (7/24/03)

Copies: Driver, Principal, Parent, Student

BATH COUNTY PUBLIC SCHOOLS

SY2010-2011 DIVISION CALENDAR

BATH COUNTY HIGH SCHOOL
464 Charger Lane Hot Springs, VA 24445
540-839-2431

VALLEY ELEMENTARY SCHOOL
98 Panther Drive Hot Springs, VA 24445
540-839-5395

MILLBORO ELEMENTARY SCHOOL
411 Church Street Millboro, VA 24460
540-997-5452 / 540-839-5804

August 13.....	New Teachers Report (8:15 AM-3:30 PM)
August 16-24.....	All Teachers Report (8:15 AM-3:30 PM; 30 min. lunch) (Inservice & Workdays will be defined by Pre-School Workday Calendar)
August 25.....	First Pupil Day
September 6.....	<i>Labor Day Holiday</i>
September 27.....	Progress Reports Sent Home
October 29.....	1st Grading Period Ends Early Release 12:30 PM ** (If Delayed Opening – Becomes Full Day) Teacher Workday 1:00-3:30 PM
November 8.....	<i>Pupil Holiday</i> Teacher Inservice 8:00 AM-12:00 PM Parent-Teacher Conferences (Report Cards) 1:00-4:00 PM & 4:30-7:00 PM
November 22-26.....	<i>Fall Break / Thanksgiving Holiday</i>
December 13.....	Progress Reports Sent Home
December 23-31.....	<i>Christmas & New Year's Holiday</i>
January 3.....	School Resumes / Students Return
January 11-13.....	BCHS Exams - Full Day (pending any days missed)*** (Exams + Study/Review)
January 14.....	BCHS Exams (pending any days missed)*** 2nd Grading Period Ends / End of Term I Early Release 12:30 PM ** (If Delayed Opening – Becomes Full Day) Teacher Workday 1:00-3:30 PM
January 17.....	<i>Pupil Holiday / Teacher Inservice 8:00 AM-3:30 PM</i>
January 24.....	Report Cards Sent Home
February 16.....	<i>Pupil Holiday</i> Teacher Inservice 8:00 AM-12:00 PM Parent-Teacher Conferences (Progress Reports) 1:00-4:00 PM & 4:30-7:00 PM
March 30.....	3rd Grading Period Ends Early Release 12:30 PM ** (If Delayed Opening - Becomes Full Day) Teacher Workday 1:00-3:30 PM Report Cards Sent Home
April 6.....	<i>Spring Break</i>
April 22-26.....	<i>Spring Break</i>
May 4.....	Progress Reports Sent Home
May 27.....	BCHS Senior Exams - Full Day (pending any days missed)*** (Exams + Study/Review)
May 30.....	<i>Memorial Day Holiday</i>
May 31-June 1.....	BCHS Senior Exams - Full Day (pending any days missed)*** (Exams + Study/Review)
June 2.....	BCHS Exams (pending any days missed)*** (Exams + Study/Review) Early Release 12:30 PM ** (If Delayed Opening – Becomes Full Day) Teacher Workday 1:00-3:30 PM
June 3, 6.....	BCHS Exams - Full Day (pending any days missed)*** (Exams + Study/Review)
June 3.....	BCHS Graduation
June 7.....	BCHS Exams (pending any days missed)*** Early Release 12:30 PM ** (If Delayed Opening – Becomes Full Day) Last Pupil Day Teacher Workday 1:00-3:30 PM
June 8-9.....	Teacher Workdays (8:15 AM-3:30 PM; 30 min. lunch) OR Make-Up Days #6-#7* (There will be two (2) teacher workdays following the last pupil day.)
June 10, 13, 14.....	Make-Up Days #8-#10*
June 21.....	Report Cards Mailed Home